



MONKHOUSE LAW

Associate Employment Lawyer – Posted June 1, 2019

Monkhouse Law is offering a great position which allows you to assist people, put your law degree to good use and help those in need.

Monkhouse Law is a truly Canadian law firm that is uniquely positioned to help our clients achieve their ambitions in today's challenging employment market. We provide comprehensive legal services with emphasis on wrongful terminations, workplace bullying, policy drafting, employment law, termination of employment, employee rights, job dismissals, termination letters, constructive dismissal, unjust dismissal and termination notice periods.

We are currently seeking one employment and labour law Associate with 1 to 3 years' experience (2017 to expected 2019 call) to join our team.

Ideal experience:

- Experience preparing for and conducting discoveries;
- Experience assisting with and conducting mediations;
- Experience conducting client consultations;
- Past independent carriage of files;

Preferred Candidate Skills/Requirements:

- Team player with excellent communication and interpersonal skills and a positive attitude;
- Strong knowledge of computer systems including PC and Mac;
- Proficiency in Microsoft Office;
- Past Employment and Labour experience a definite asset;
- Management/Supervisory experience of other staff (in legal or non-legal environments);
- Courtroom experience including motions and hearings;
- Member in good standing with the Law Society of Upper Canada.

Responsibilities Include:

- Management of files from beginning to end at various stages of negotiation and litigation;
- Working independently and following instructions from senior counsel;
- Regular interaction with new and current clients;
- Effective management of deadlines and priorities;
- Supervising and delegating to direct support staff;
- Legal research and drafting of legal documents;
- Docketing time.

Term: Requesting 1-year commitment from candidates, position is however, permanent.

Compensation: Compensation commensurate with experience, competitive with comparable downtown employment and labour boutique firms.

Application: Please submit your law school grades, two writing samples, resume and cover letter, and any reported decisions to careers@monkhouselaw.com subject line: Employment Law Associate.